



Use of Single Names By Document

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How to enter single names with the Document Verification Service (DVS) by document type

Document	Single Name Rule
Driver Licence	Either Given Name or Family Name may be blank. Enter a "." In the blank name element.
Birth Certificate	NSW: will accept a hyphen or empty Given/Family Name
Marriage Certificate	NSW: will accept a hyphen or empty Given/Family Name
Change of Name Certificate	NSW: will accept a hyphen or empty Given/Family Name
Citizenship Certificate	Given Name to be blank.
Immicard	Hyphen (-) in Given Name.
Visa	Hyphen (-) in Given Name.
Medicare	Should be able to handle single name as: Customer to enter name into 1 name field when name on 1 line on card; OR Customer to enter name in up to 4 name line fields when name goes over 1 line on card BUT Will need to know what claimed name field to match single name to.